

# Pre-Application

City of Ray

This application is the first step for all conditional use permit (CUP) and subdivision requests. A CUP or preliminary plat must be approved prior to any land development activity.	<b>Office Use Only</b> Date: _____ Accepted by: _____ Fee: \$ _____ Cash/Check #: _____ Supporting docs rec'd date: _____ Date of pre-app meeting _____
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1. Owner(s) of Record:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

2. Person(s) authorized to represent the owner(s), their role (e.g. developer, engineer) and to whom a copy of all correspondence is to be sent:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

3. Property Description (Refer to Property Records)

Street Address: \_\_\_\_\_ Sec. No. \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Tract No. \_\_\_\_\_ Lot No. \_\_\_\_\_ Block No. \_\_\_\_\_

Lot Size: \_\_\_\_\_ Acres/Square Feet (circle)

4. Current and Proposed Uses: \_\_\_\_\_

5. Proposed Number of Lots or Units: \_\_\_\_\_

6. Describe Current Use of Surrounding Property: \_\_\_\_\_

8. Attach a Sketch Plan that Includes the Following:

- A. Approximate lot boundaries with rough dimensions / acreages proposed
- B. Location of existing and proposed structures

- C. Location of existing and proposed easements and rights-of-way
- D. Location of existing and proposed roads
- E. Location of existing and proposed utilities (sewer, water, electrical, telephone, gas)
- F. Location of parks and open spaces (if applicable)
- G. General terrain and natural features

**Acknowledgement**

I hereby certify under penalty of perjury and the laws of the State of North Dakota that the information submitted herein, on all other forms, documents, plans or any other information submitted as a part of this application to be true, complete, and accurate to the best of my knowledge. Should any information or representation submitted in connection with this application be incorrect or untrue, I understand any approval based thereon may be rescinded and other enforcement action taken. The signing of this application signifies approval for representatives of the City of Ray to be present on the property for routine monitoring and inspection during the approval and development process.

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Applicant Signature

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Date