

# Certificate of Compliance/Occupancy Application

City of Ray

This application is used to demonstrate final compliance with all permit requirements and rules related to a specific land use.	<b>Office Use Only</b> Date: _____ Accepted by: _____ Fee: \$ _____ Cash/Check #: _____
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1. Owner(s) of Record:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

2. Person(s) authorized to represent the owner(s), their role (e.g. developer, engineer, site manager) and to whom a copy of all correspondence is to be sent:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

3. Legal Description of Property (Refer to Property Records)

Street Address: \_\_\_\_\_ Sec. No. \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Tract No. \_\_\_\_\_ Lot No. \_\_\_\_\_ Block No. \_\_\_\_\_

Lot Size: \_\_\_\_\_ Acres/Square Feet (circle) Zoning District: \_\_\_\_\_

4. Attachments (as applicable)

- Copy of permit approval (zoning conformance, conditional use, etc.).
- A final site plan (one or more sheets) demonstrating compliance with all permit and other requirements including the following: scale, site boundaries, setbacks, all easements, installed utilities, fire protection infrastructure, solid waste facilities, stormwater facilities, road specifications, parking, landscaping, fences, signage and structures.
- Engineer's certification that all required improvements have been installed to the specifications of the governing body and other permit authorities.

Additional requirements for temporary workforce housing facilities:

- Copies of other permits. Please list:

\_\_\_\_\_

\_\_\_\_\_

- A final plan for maintenance and management of the facility including the following: road and parking areas, water supply, sewage disposal, solid waste disposal, emergency medical, fire protection, security and law enforcement, identification of unit numbers by emergency responders, laundry and recreational facilities, noxious weed management, landscaping, dust control, operational rules of the facility, an evacuation plan, owner and onsite manager contact information, and a requirement that an updated occupancy and contact list be maintained and available at all times.
- A final site closure and restoration plan including a restoration bond and an engineer's cost calculations.
- A narrative statement describing why any of the supplements are not attached (if any) and describing any additional documentation provided.

I hereby certify under penalty of perjury and the laws of the State of North Dakota that the information submitted herein, on all other forms, documents, plans or any other information submitted as a part of this application to be true, complete, and accurate to the best of my knowledge. Should any information or representation submitted in connection with this application be incorrect or untrue, I understand any approval based thereon may be rescinded and other appropriate action taken. The signing of this application signifies approval for representatives of the City of Ray to be present on the property for inspection and verification.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date